

IN PURSUIT OF QUALITY: BUILDING A DYNAMIC CQI CULTURE

2018 CQI CONFERENCE

PRESENTED BY:
THE ILLINOIS CQI COMMUNITY

SPONSORED BY:
UNIVERSITY OF ILLINOIS SCHOOL OF SOCIAL WORK
CHILDREN AND FAMILY RESEARCH CENTER
FOSTER CARE UTILIZATION REVIEW
PROGRAM [FCURP]



CONFERENCE REQUEST FOR PROPOSALS (RFP)

Deadline for Submission: May 25, 2018

Conference Dates: November 28-29, 2018 | Champaign, Illinois

Submit Proposal: <https://www.research.net/r/2018CQIConferenceRFP>

“Continuous quality improvement (CQI) is the complete process of identifying, describing, and analyzing strengths and problems and then testing, implementing, learning from, and revising solutions. It relies on an organizational culture that is proactive and supports continuous learning. CQI is firmly grounded in the overall mission, vision, and values of the agency. Perhaps most importantly, it is dependent upon the active inclusion and participation of staff at all levels of the agency, children, youth, families, and stakeholders throughout the process.” (*Using Continuous Quality Improvement to Improve Child Welfare Practice - A Framework for Implementation*, Casey Family Programs and the National Child Welfare Resource Center for Organizational Improvement, May 2005)

INTRODUCTION

The CQI Community Group is a network of Illinois CQI professionals dedicated to expanding expertise, learning from each other, and increasing capacity in order to improve outcomes for individuals and families.

We invite you to submit a proposal for the 4th Annual CQI Community Conference – ***In Pursuit of Quality: Building a Dynamic CQI Culture*** to be held November 28-29 at the I Hotel and Conference Center in Champaign, Illinois. This year’s conference will highlight the critical components needed to foster a culture of continuous learning and enable organizations to improve their overall performance on an ongoing basis.

WHAT WE ARE LOOKING FOR

We are seeking proposals that feature quality improvement strategies, methods, and tools that are practical, proven, or promising. We are looking for a dynamic variety of sessions to enlighten human service professionals on a variety of topics. Our audience is primarily CQI staff, but also includes leadership and direct service staff from community-based, academic, and government settings. We are looking for sessions that address foundational level to advanced concepts. The following is a list of *suggested* topics:

Building and Sustaining a Learning Environment

- Promoting and Supporting Change Initiatives
- Being Data-Driven at all Levels of the Organization
- Aligning CQI with Mission, Values, and Practice
- Language of CQI

What Data to Collect

- Define Key Questions
- Define the Measurement Purpose
- Define What to Measure

How to Collect Data

- Identify Resources
- Develop a Data Collection Plan
- Building Surveys
- Interview and Focus Groups Guides
- Obtaining Baseline Data
- Additional Methods of Acquiring Data
- Data Storage and Management

Making Meaning

- Considerations in Analysis
- Find the Patterns: Facts, Stats, Trends
- Benchmarking and Target Setting
- The Role of Big Data

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Communicating Results

- Considerations in Communicating Results
- Craft Your Story
- Design Your Visualization

Quality Improvement Process

- Designing and Implementing an Improvement Cycle
- Engaging Internal and External Stakeholders
- Sustaining the Gains

The Illinois CQI Community group strives to promote diversity among session presenters and attendees in terms of professional affiliation (government, academic, or agency professional), agency size (small, medium, or large), and geography. We welcome proposals from those working in and outside of Illinois. Collaborative sessions representing multiple organizations are also encouraged.

We ask that you avoid the straight lecture-type presentations in favor of highly interactive and/or hands-on sessions that have proven successful in previous conferences. Well-thought-out and well-designed sessions with concrete tools and solutions are sure to provide attendees with the best experience possible. Sessions with similar content or themes may be combined into panel presentations.

IMPORTANT DATES

- Proposals are due May 25, 2018
- Proposals will be selected and presenters notified by the end of June 2018
- Conference in Champaign, IL - November 28-29, 2018

SESSION ELEMENTS

The following is a list of preferred elements for all sessions:

- **Goals of the Session:** Identify learning goals for participants who attend your session
- **Encourage Active Learning:** Identify methods you will use to encourage active learning (participatory) versus passive learning (listening)
- **Practical Tools:** Attendees will be looking for practical tools to understand, organize and implement a fully-functional CQI system at their agency
- **Best Practices and Relevant Research:** Identify best practices and/or research that will help participants be leaders within their organizations
- **Handouts:** Use of handouts during your session will help attendees follow your presentation, and can provide suggestions for further resources, including a bibliography
- **Q&A:** Allow time for questions and answers from participants
- **Target Audience:** Identify whether the session will be geared toward CQI beginners (Foundation), toward those who have been in CQI for a number of years and need more than beginner information (Intermediate), or toward more advanced practitioners (Advanced)

Submit questions to: CQICommunity@gmail.com

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PROPOSAL CONTENT

PLEASE COMPLETE FULLY:

Primary Presenter (Individual with whom all communication will occur)				
Name		Degree(s)		
Position/Job Title				
Organization				
Address				
City		State		Zip Code
Phone		E-mail		

Co-Presenter				
Name		Degree(s)		
Position/Job Title				
Organization				
Address				
City		State		Zip Code
Phone		E-mail		

Co-Presenter				
Name		Degree(s)		
Position/Job Title				
Organization				
Address				
City		State		Zip Code
Phone		E-mail		

TOPIC(S) OF FOCUS (check all that apply):

- Building and Sustaining a Learning Environment
- Data: *What to Measure, Data Collection, Data Analysis*
- Communicating Results: *Crafting a Story, Data Visualization*
- Quality Improvement Process: *Staff Engagement, Improvement Cycles*
- Other: _____

TYPE OF SESSION (check one):

- 60 Minute Interactive Presentation
- 90 Minute Interactive Skill-Building Workshop

MATERIAL NEEDS:

- Projector
- Flip-Chart with Markers
- External Computer Speakers
- Other: _____

Speakers should be prepared to make presentation materials available electronically via the Illinois CQI Community website prior to the conference.

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SESSION PROPOSAL CONTENT REQUIREMENTS

1. Title of Session:

2. Learning Goal and Objectives (100 words or less):

3. Abstract (150 words or less):

Describe session and include how the session fits within the conference theme and goals as well as how the skills taught in the presentation will advance the achievement of human service outcomes.

4. Target Audience/Level (choose one):

Foundation: *Appropriate for CQI beginners, new to the CQI field.*

Intermediate: *Appropriate for professionals who have been in CQI for a number of years and need more than beginner/basic information.*

Advanced: *Appropriate for advanced practitioners in the CQI field. Need more than a foundation or intermediate knowledge of concepts.*

5. Applicable Areas within Human Services (choose all that apply):

Child Welfare

Community Recreation

Early Childhood

Education

Government

Health

Juvenile Justice

Mental Health

Older Adult

Youth Services

Multi Service Organizations

Other: _____

6. Draft slides or presentation outline (separate attachment)

7. Presenter(s) CV or Resume (separate attachment)

8. High Resolution Headshot (3"x4" at 300dpi., jpg file) (separate attachment)

Website resource to convert to high resolution photos:

<https://www.techwalla.com/articles/how-to-convert-pictures-to-high-resolution-jpeg>