



CQI Community Mentee Application

Thank you for your interest in participating in our continuous quality improvement (CQI) professional mentorship program. During this 6-month program, mentor/mentee pairs will build a mutually beneficial relationship that will strengthen skillsets and support career growth.

There will be a required mentorship kick off meeting in March 2024 and the program will run from April through September. Mentor/mentee pairs are expected to meet at least monthly over the course of the program. There will also be mentee-only check-in times and an all-cohort session during the program.

Applications are due by December 31, 2023 online: <https://www.surveymonkey.com/r/CQIMenteeApplication>

BACKGROUND INFORMATION

Name:

Agency/Organization:

Agency/Organization Address:

Job Title:

Essential Job Functions:

E-mail:

Phone Number:

Number of years in the workforce:

Number of years working in quality improvement:

***Please upload a current resume.**

Please share a current bio:

Educational Background: Include the specific degree(s) below:

- Bachelor's degrees:
- Master's degrees and area(s) of concentrations:
- Doctoral degree(s):
- Other degrees or certifications:

What is the structure of quality improvement at your organization? (e.g., separate department, embedded within the program, team, single person)

Where do you fit within quality improvement at your organization? (e.g., part of the quality improvement department, program team, adjacent)?

PRIOR MENTORSHIP EXPERIENCE

Have you participated in a formal mentoring program before? Yes/No

What mentorship program(s) have you participated in?

Which program(s) were you a:

Mentor:

Mentee:

MENTORSHIP GEOGRAPHIC PREFERENCES

The CQI Community draws participants from across the United States. Are there any geographic limitations that we should factor into your mentee match (e.g., do you prefer to have a mentee within driving distance, in state, virtual only, etc.)

If you reside in a different state than where your organization is located, please specify below.

PROFESSIONAL AND QUALITY IMPROVEMENT MENTORING AREAS OF GROWTH



Please select which professional and quality improvement areas you are interested in working on with a mentor and provide a description of any specific skills you are hoping to develop in these areas (select all that apply):

- ☐ **Essential Skills** (e.g., building relationships and buy-in to quality improvement, working with teams, facilitating difficult discussions, conflict resolution)
- ☐ **Management Skills** (e.g., supervising/managing people, managing projects and processes, training)
- ☐ **Equity and Inclusion** (e.g., engaging stakeholders and communities, identifying and addressing disparities, creating inclusive measurement tools)
- ☐ **Assess Administrative Structures** (e.g., IT or database systems, CQI policies & planning, infrastructure, quality improvement teaming)
- ☐ **Identify Strategic Priorities and Outcomes** (e.g., develop theories of change, develop logic models)
- ☐ **Measure Performance** (e.g., performance improvement/measurement/evaluation planning, surveys and other data collection tools, data analysis methods, data reporting , dashboards and other data visualizations)
- ☐ **Implement the Improvement Planning Process** (e.g., PDSA, LEAN Six Sigma, Results Based Accountability, improvement cycles)
- ☐ **Accreditation** (e.g., COA (Council on Accreditation), CARF (Commission on Accreditation of Rehabilitation Facilities), Joint Commission)
- ☐ **Other**

What is the biggest challenge you are currently facing in your quality improvement role?

What do you hope to take away from your mentorship experience?

What characteristics would be most important to you for a strong mentor match?

Is there any further information that you feel would be valuable to know about you which may aid in the selection process?

Thank you for your application. We will be in touch soon.