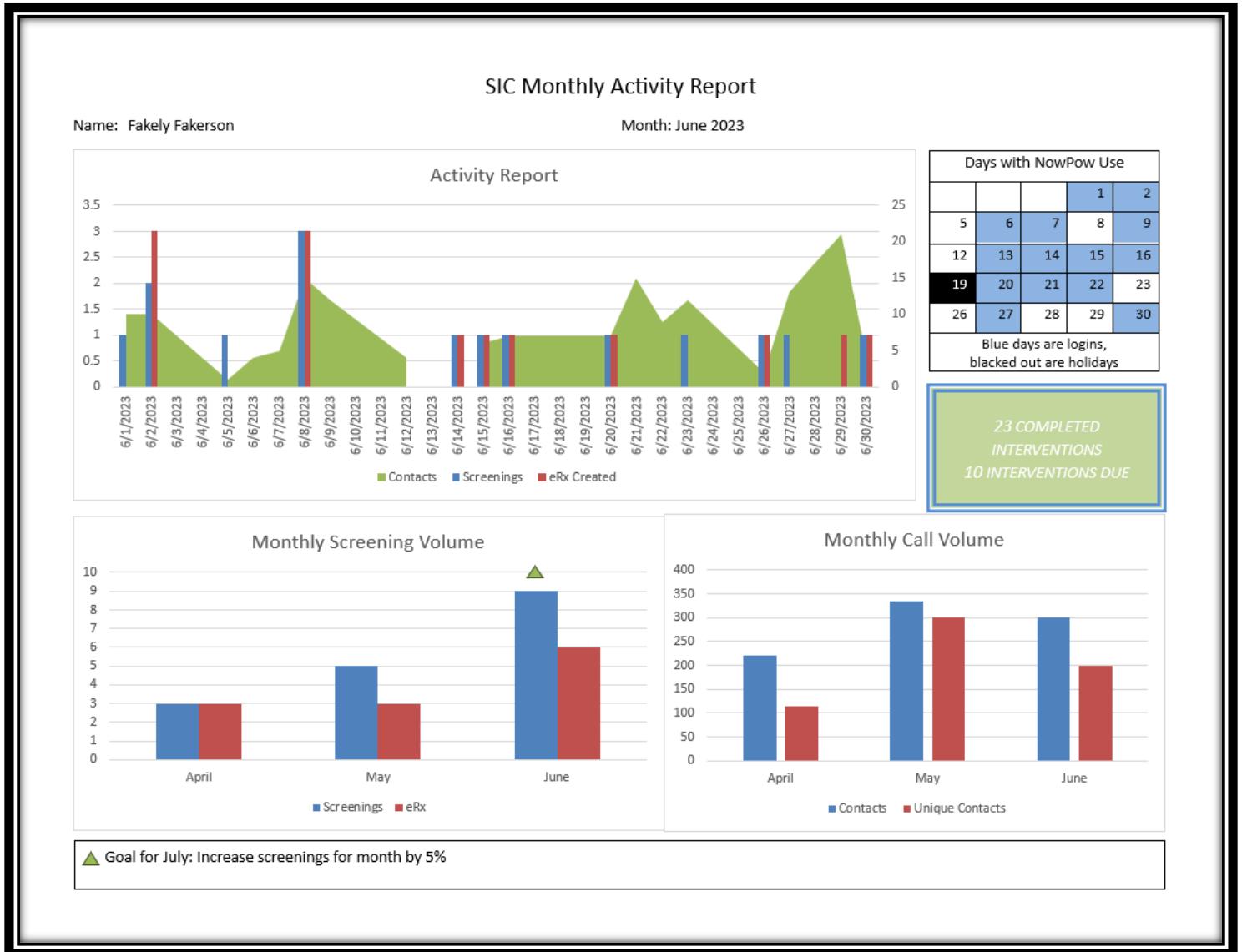


# Simple Dashboard Using Word – Egyptian Health Department Integrated Care for Adults

## Data Vis Showcase

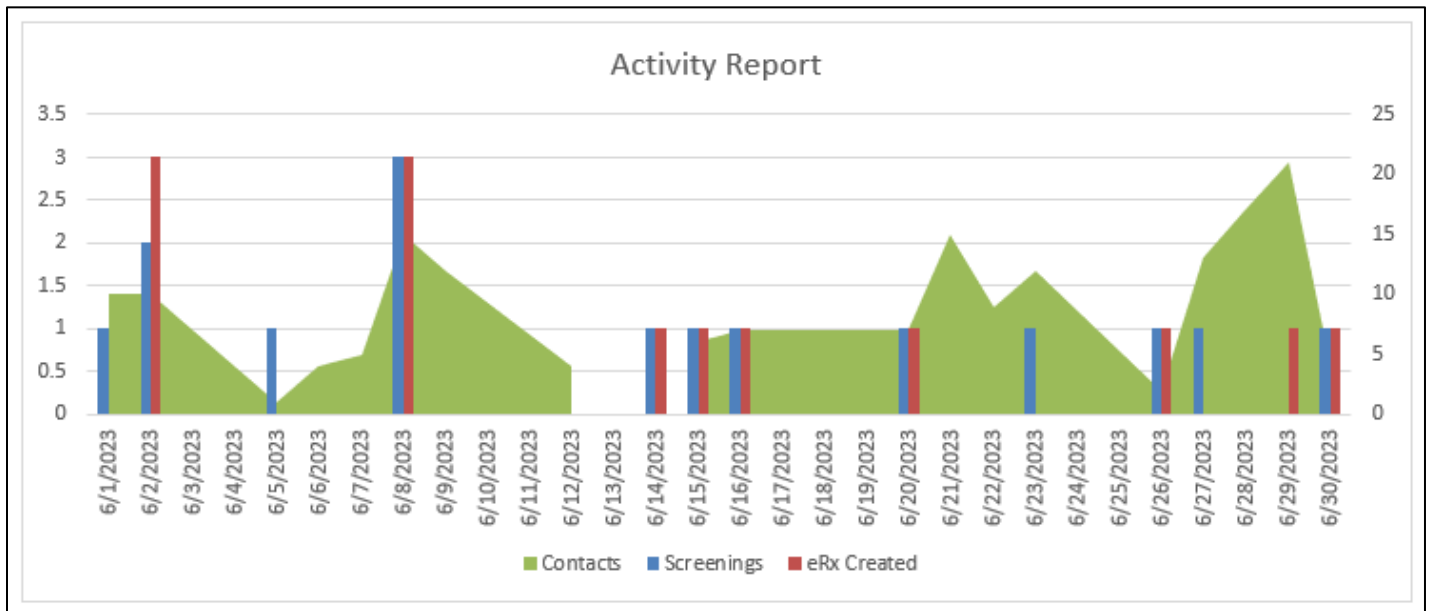


This simple dashboard is created in Word to disseminate information from multiple reports. Each Service Integration Coordinator gets a personalized copy to be used in a monthly supervisory goal-setting meeting. There is a combined dashboard that is used to set programmatic goals as well.

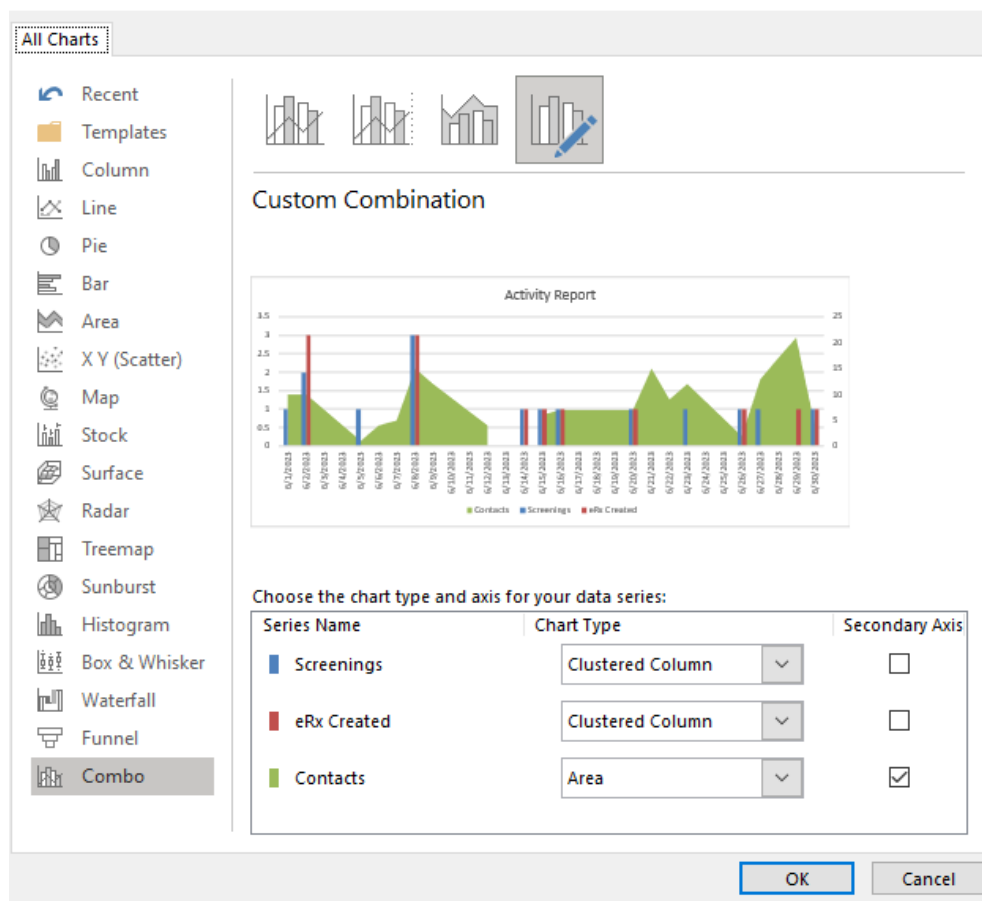
The key points of information given here:

- Number of new clients screened on a social determinant of health tool that is used to tier clients into service levels (service level data is in a different report for a different role) (Monthly and Daily)
- Number of eRx created (eRx are a referral for services noted on the screening) (Monthly and Daily)
- Contacts made (including both outreach and followup) (Total volume and unique individuals)
- Days logged in to the NowPow referral system
- Completed interventions (including screenings, referrals, followup, and soon to include other HEDIS measures)
- Programmatic goal as set by director (and goal from previous month in future versions)

## Activity Report:



Insert > Chart > Combo> Custom Combination



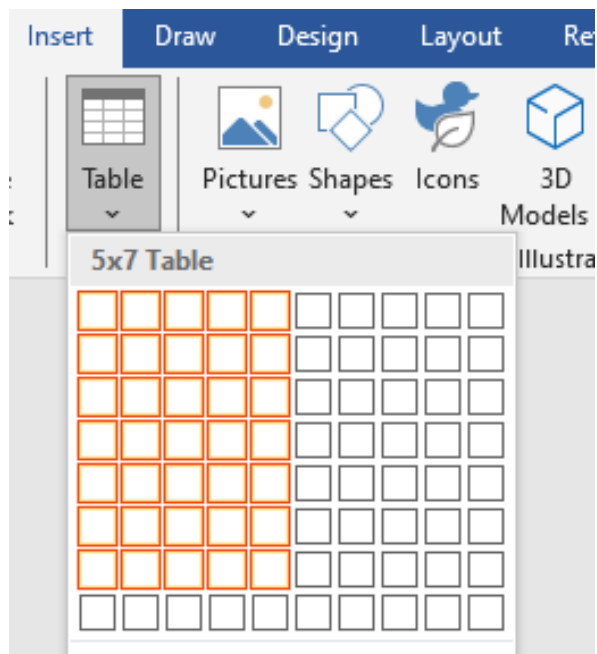
Note that a second axis is used for the contacts volume, which is represented as an area, as these are typically vastly different numbers (max of 5 vs max of 21). This distinction was pointed out to staff during a “how to use this dashboard” session.

Data here:

	A	B	C	D
1		Screenings	eRx Create	Contacts
2	6/1/2023	1		10
3	6/2/2023	2	3	10
4	6/5/2023	1		1
5	6/6/2023			4
6	6/7/2023			5
7	6/8/2023	3	3	15
8	6/9/2023			12
9	6/12/2023			4
10	6/13/2023			
11	6/14/2023	1	1	
12	6/15/2023	1	1	6
13	6/16/2023	1	1	7
14	6/20/2023	1	1	7
15	6/21/2023			15
16	6/22/2023			9
17	6/23/2023	1		12
18	6/26/2023	1	1	2
19	6/27/2023	1		13
20	6/28/2023			17
21	6/29/2023		1	21
22	6/30/2023	1	1	4
23				

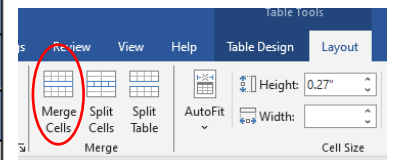
## Days of NowPow Use

Insert>Table>5x7



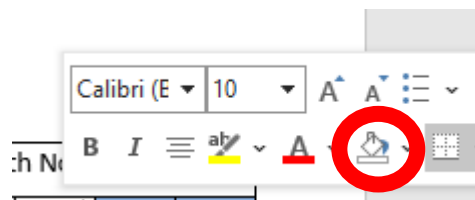
Days with NowPow Use				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
Blue days are logins, black out are holidays				

Merge tool used for top and bottom rows.



Numbers of weekdays entered in cells.

Fill tool used to fill in cells with blue or black.



## Interventions Complete:

Insert > Text Box > Draw Text Box



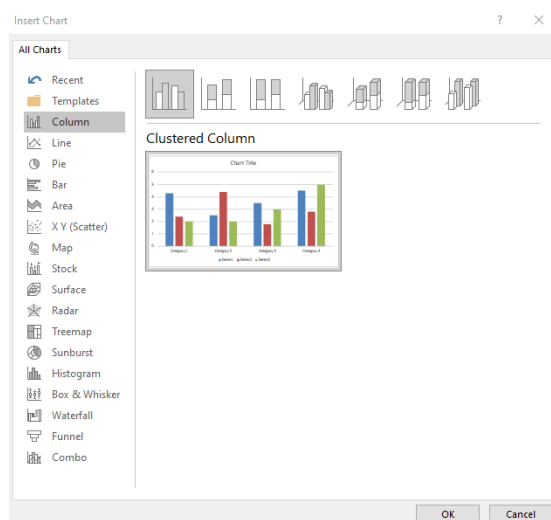
Shape format tool to adjust colors, etc

Text wrapping > behind Text and then position

Goal box is done the same way!

## Monthly Volumes:

Insert > Chart > Clustered Column



Data:

	A	B	C
1		Screenings eRx	
2	April	3	3
3	May	5	3
4	June	9	6
5			
		Contacts	Unique Col
	April	220	115
	May	334	300
	June	300	198